

PUBLIC NOTICE

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Twin Rivers Unified School District  
155 Morey Avenue  
Sacramento, CA 95838

**Special Policy Committee Meeting**  
**January 24, 2022**  
**10:30 a.m. - via Zoom**  
**Agenda**

**I. Welcome**

- A. Call to Order/Roll Call

**II. Action Items**

- A. Approval of findings and authorization to extend the use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing has been extended by Governor Newsom until Thursday, March 31, 2022.
- B. Election of Policy Committee Officers for 2021-2022
- C. Approval of meeting minutes from December 1, 2021 and December 13, 2021

**III. Information Items**

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. Fiscal
- K. Update on Oakdale, Village, and Rio Linda Preschool Programs
- L. Recruitment for Policy Committee 2021-2022

**V. Public Participation**

**VI. Adjournment**

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Twin Rivers Unified School District  
155 Morey Avenue  
Sacramento, CA 95838

**Special Policy Committee Meeting  
December 1, 2021  
10:30 a.m. – via zoom  
Agenda**

**I. Welcome**

A. Call To Order/Roll Call (Seating of 2021-2022 Committee)  
*Meeting called to order at 10:30 am by Tabitha Thompson, Early Head Start/Head Start Director. Members present were Kelly, Tameisha, Lupa. Also present was Early Head Start/Head Start Director Tabitha E. Thompson, incoming Early Head Start/Head Start Director Mikako Fisher Hill and Marie Desha Seta Head Start Coordinator.*

**II. Action Items**

- A. Approval of findings and authorization to extend use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing  
*Kelly motioned for the approval and Lupa seconded the motion. The votes were as follows 3 – yes (Lupa, Kelly, Tameisha) 0-no and 0-absetention.*
- B. Election of Policy Committee Officers for 2021-2022  
*Kelly motioned for the approval of Kelly and Lupa seconded the motion. The votes were as follows 3 – yes (Lupa, Kelly, Tameisha) 0-no and 0-absetention.*
- C. Approval of meeting minutes from October 27, 2021  
*Lupa motioned for the approval and Tameisha seconded the motion. The votes were as follows 2 – yes (Lupa and Tameisha) 0-no and 1-absetention(Kelly).*

**III. Information Items**

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report

*Written reports provided to all members and verbal information reviewed by Early Head Start/Head Start Director for items A through I.*

J. Fiscal

*Early Head Start/Head Start Director informed parents that the fiscal report will be available at the December meeting presented by Budget Analyst.*

K. Update on Oakdale, Village and Rio Linda Preschool Programs

L. Recruitment for Policy Committee 2021-2022

*Early Head Start/Head Start Director reminded parents to assist in solicit for additional parent involvement from other parents in the classrooms.*

M. Program Information Report (PIR) Overview 2020-2021

#### **V. Public Participation**

#### **VI. Adjournment**

*The Meeting was adjourned at 11:28 am. The next meeting will be scheduled for December 13, 2021 at 10:30 am.*

Twin Rivers Unified School District  
155 Morey Avenue  
Sacramento, CA 95838

**Special Policy Committee Meeting**  
**December 13, 2021**  
**10:30 a.m. - via zoom**  
**Agenda**

**I. Welcome**

- A. Call to Order/Roll Call (Seating of 2021-2022 Committee)  
*Meeting called to order at 10:32 am by Mikako Fisher Hill, Early Head Start/Head Start Director. Members present were Sabrina Lockard, Orep Lopez, Sonja Albin. Also present was Marie Desha, SETA Head Start Social Services/Parent Involvement Coordinator.*

**II. Action Items**

- A. Approval of findings and authorization to extend use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing  
B. Election of Policy Committee Officers for 2021-2022  
C. Approval of meeting minutes from December 1, 2021  
*Action items were unable to be addressed because the quorum was not met.*

**III. Information Items**

- A. Education  
B. ERSEA  
C. Enrollment and Attendance Report  
D. Health  
E. Meal Count reports  
F. Mental Health  
G. Family and Community Partnerships/Parent Involvement  
H. Disabilities  
I. Special Education Report  
J. Fiscal  
K. Update on Oakdale, Village, and Rio Linda Preschool Programs  
*Written reports provided to all members and verbal information reviewed by Early Head Start/Head Start Director for items A through I. Budget Analyst provided explanation of fiscal reports.*  
L. Recruitment for Policy Committee 2021-2022  
*Early Head Start/Head Start Director reminded parents to assist in solicit for additional parent involvement from other parents in the classrooms.*

**V. Public Participation**

**VI. Adjournment**

*The Meeting was adjourned at 11:23 am. The next meeting will be scheduled for January 24, 2022 at 10:30 am.*



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education

MONTH: December 2021

**SUCCESSSES** (details of tasks that are going well within your component area)

- Facilitates one of the breakout room for December staff training
- Conducts first Teaching Pyramid Observation & gives feedback to RM 1A
- Attends ECE Leadership mtg, ECE staff meeting, SETA, Self Assessment, Cluster 9, & Education mtgs
- Conducts Walkthrough Observations and File Checks; Safe Environment Checklists for various class
- Trains Ms. Gomez & Ms. Palafox in new staff trainings: lesson plan, MAC, ED, Ratio, No Outside Food & No Nut Policy, individualization, LG, ASQ

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

Cant wait to have a partner!

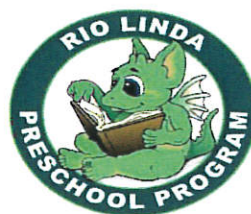
**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Working on updating children's screenings in childplus

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 219 screenings & rescreens 52

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2020)

- Continue conducting walkthrough observations, file checks, & safe environment checklist



## Twin Rivers Unified School District

### Head Start Programs

#### COMPONENT MONTHLY REPORT

COMPONENT NAME: Karla De Leon

MONTH: December 2021

#### **SUCSESSES** (details of tasks that are going well within your component area)

- Enrollment for new students
- Monthly ERSEA meeting via Zoom
- Daily student count for kitchen staff
- Logged attendance in ChildPlus
- Updated Lic 500 form
- Completed file checks for room 10A and 10B
- PIR set up in ChildPlus for the 2021-2022 school year

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Obtaining required documents for enrollment in a timely manner
- File Checks at off sites

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Continue to enroll new and students in the 21-22 school year
- Review Student Files
- Update Licensing Tracking Sheet
- Continue to update student information in ChildPlus
- Log ASQ-SE test results in ChildPlus



## Twin Rivers Unified School District

### Head Start Programs

#### COMPONENT MONTHLY REPORT

COMPONENT NAME: ERSEA/ Brandie McConahie

MONTH: December 2021

#### **SUCSESSES** (details of tasks that are going well within your component area)

- New student enrollments
- New Student, drop and transfer notifications
- Managing the Waitlist
- Completing and checking in orders
- Winterfest

#### **CHALLENGES** (details of tasks that need to be changed, revised or areas where support is needed)

- File Checking
- Finding Dually Funded Families
- Getting Enrollment paperwork from parents in a timely manner

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Managing the waitlist and procedures
- Finding Dually Funded Families
- File Checking
- Checking in Orders
- Organizing the new sheds with supplies



## Monthly Enrollment Report

Agency: TRUSD \_\_\_\_\_

Month/Year \_\_\_\_\_ December 2021 \_\_\_\_\_

Program	Funded Enrollment	Number of children enrolled on the last day of enrollment	+	Number of children dropped during month	=	Number of enrolled children reporting for the month	% Actual to Funded Enrollment
Head Start	160	155		1		156	98%
Early Head Start	56	51		0		51	91%
EHS-CCP			+		=		

**Example:**

EHS-CCP	100	97	+	5	=	102	102
---------	-----	----	---	---	---	-----	-----

If Enrollment is below 100%, please indicate the reasons for under-enrollment for each classroom by completing the following page.  
What center(s)/class(es) are under-enrolled and why? (include capped classes due to majority 3-year olds, lost waivers, facilities delays, other/explain).

**Reminders:**

% Actual to Funded = Total # of children enrolled during month divided by Funded Enrollment



**Reasons for under-enrollment:**

Center Name/ Classroom	Majority of 3yr olds (capped at 17) (capped at 20 in- state classes)	# Under enrolled due to:						Other
		Duration class not yet operating		# Under	Class-size waiver denial	Conversion class not yet operating (EHS only)		
		Funded				Funded	# Under	
HS under enrolled by 5								
HS/Morey 1401R	1 Inclusion slot waiting to be filled							
HS/Morey 1401T	1 inclusion slot waiting to be filled							
HS/Oakdale 1402R	2 Inclusion slots waiting to be filled							
EHS under enrolled by 5	Waiting on 3 enrollment packets to be turned in for EHS.							

**\* Due by the 5<sup>th</sup> of each month**

# Monthly Attendance Report

Agency: TRUSD \_\_\_\_\_

Month/Year: December 2021

Program	Actual Enrollment	Average Daily Attendance % for Month
Head Start	160	74%
Early Head Start	56	66%
EHS-CCP	N/A	N/A

## Reminders:

- Average Daily Attendance = Total Monthly Attendance divided by number of days served.
- ADA divided by Actual Enrollment = ADA percentage
- **This is for the entire month (not just the last day of the month)**

## Example:

EHS-CCP	100	95
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**If ADA falls below 85% program-wide** – please explain. In doing so, review and analyze the program's attendance data. When responding to why, consider the following guiding questions:

- 1) What stands out for you?
- 2) What questions arise for you?
- 3) What is clear about the data?
- 4) What is confusing about the data?
- 5) Does the data identify program strengths?
- 6) Are there areas that need attention?

**Reasons below 85%:**

[illegible]



## Twin Rivers Unified School District Early Head Start & Head Start Programs

### COMPONENT MONTHLY REPORT

COMPONENT NAME: Health

MONTH: December 2021

#### **SUCCESSSES** (details of tasks that are going well within your component area)

- Staff training on new COVID19 Decision Tree and updated guidelines.
- Learning Genie app., health staff, office staff have been very helpful for COVID tracing purposes and student's health.
- Hearing and vision screenings have been completed for students.
- Students transitioning from EHS to HS have been screened for hearing and vision.
- File reviews for health concerns.

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- COVID19 contact tracing and having to quarantine classrooms and clear students to return to school.
- Learning Genie app automatically making changes and not being able to reverse the changes.
- Difficulty getting an ophthalmologist/optometrist that screens children 3-5 year old.

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Vision and hearing follow-up.
- COVID 19 contact tracing.
- Learning Genie daily health cards checks and messages to parents.
- Vision and hearing screenings for new students/EHS to HS transition students.
- Attend weekly staff meetings with district's health coordinator and all health staff.
- Participate in monthly health component and Child Plus users meetings with SETA.

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)\_\_\_

- Hearing screenings completed by 4Hearing Mobile Testing Van.
- Vision Screenings- 169

#### **SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Monitoring student's files.
- Immunization tracking.
- Child Plus reports.



## Twin Rivers Head Start Programs COMPONENT MONTHLY REPORT

COMPONENT NAME: Gloria Flemons Health December  
2021

**SUCSESSES**(details of tasks that are going well within your component a

- 1.Received Vsp vouchers eyes for hope sight for Students
- 1.Weekly Meeting with Health District Team / Site
- 2.EHS Hearing, Vision and Bp for EHS turning 3 years

**CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

1.

**CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month)

1. Sent in 2021 Immunization report to the state on 12-15-21
2. Finding Vsp providers for new vision vouchers for students
3. Reviewing child plus reports
4. Follow up on Dental and Physical annual
5. Sending Health Event notices
6. Inputting into CP
7. Reviewing students files
8. Matching cp and files for PIR
9. Immunizations follow up

**SELF MONITORING/PIR DATA** (details of what you have done to self monitor your component area or starting the tracking process for

1. File checks
2. Child Plus Reports
3. File review
4. Meeting District – Seta

**SCREENINGS** (number of screenings completed during the month) \_\_\_\_\_  
See attached





## Meal Distribution Report for December

Breakfast- 1,797

Lunch- 1,797

Supper- 956

Total – 4,550





## Twin Rivers Unified School District Early Head Start & Head Start Programs

### COMPONENT MONTHLY REPORT

COMPONENT NAME: Christina S

MONTH: December

#### **SUCSESSES** (details of tasks that are going well within your component area)

- Winterfest
- Winterfest supplies out to all sites
- Ready Rosie
- Parent meeting and nutrition flyers
- Google classroom update
- Nutrition activity
- Update meetings and minutes
- Nutrition Activity supplies
- Event orders
- In-kinds signatures

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Getting into classroom
- Parents showing up for parent meeting
- Looking for current resources to provide for families
- Updating child plus
- Getting supplies for teachers
- Signature for FPP

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Nutrition Activity
- Updating class list
- Inputting all Blood lead, Hemo, lead risk into child plus
- Getting parent to complete FPP and turn in the 2<sup>nd</sup> part of orientation
- Parent signatures
- Parent meeting
- Minutes for meeting
- Completing FPP
- FPA

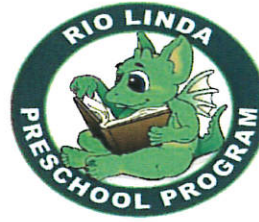
**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

- FPP: 50/65
- FPA: 40/65
- GA: 63/65
- In-kind: 119 hours/75

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Contact log
- Student tracking list
- Child Plus

**Form is due by first of each month with all necessary attachments**



## Twin Rivers Unified School District

### Head Start Programs

#### COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: December 2021

#### **SUCSESSES** (details of tasks that are going well within your component area)

- Orders
- Winterfest
- FPA
- BMI
- Nutrition Activity

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Need to get in classrooms more (due to Covid-19)
- Parent Meetings

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- FPP follow ups
- Getting resources out to families
- Parent Meeting
- Nutrition Activity
- Winterfest

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) \_\_\_\_\_

FPP: 78

FPA: 78

FPA follow-up#1 by January: /

FPA follow-up#2 by March: /

FPA follow-up#3 by May:

Lead Risk Assessment: 79

In-Kind hours: 85 /75 hours

Blood Lead: 37/77

Hemoglobin: 41/77

Growth Assessments# 1: 68 /80

Growth Assessment #2 /

CDE State survey#1

CDE State survey#2

Nutrition Survey #1

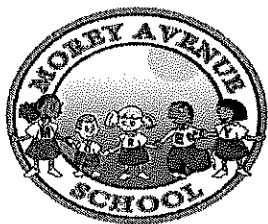
Nutrition survey#2

SETA Parent outcomes survey#1

SETA Parent outcomes survey#2

**SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking list
- Child Plus



## Twin Rivers Unified School District

### Head Start Programs

#### COMPONENT MONTHLY REPORT

COMPONENT NAME: Latressa Hamilton

MONTH: December

#### **SUCCESES** (details of tasks that are going well within your component area)

##### Successes:

Winterfest Event Village, Morey

Posting to Google Class room for Winterfest for both schools

Participating – Parent Meeting 1<sup>st</sup> meeting December 17, 2021 Stress Management

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

##### Role and Responsibilities,

Creating scheduled time for Village & Morey FPP Signatures from Enrollment 8/1/2001

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

Reviewing scheduled dates and Team Task for 2022

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) December

(Morey) / (Village)

Lead Risk Assessment: 0

In-Kind: 5 Parent Signatures

Jordan Henry,

Blood Lead: /

Hemoglobin:

Growth Assessment

CDE State survey

Nutrition Survey

SETA Parent outcomes survey

Growth Assessment

CDE State survey

Nutrition survey

SETA Parent outcomes survey

**SELF MONITORING**

**Time Management for secondary priorities**

Revised October 11, 2018





## Twin Rivers Unified School District Head Start Programs

### COMPONENT MONTHLY REPORT

COMPONENT NAME: Disabilities - Nina Sandhu

MONTH: December 2021

#### **SUCCESSSES** (details of tasks that are going well within your component area)

- Pushing in to the classrooms and demonstrating communication strategies to teachers to implement in to the classroom and in their IDP's.
- Pick up and drop off on the back gate is going great.

#### **CHALLENGES** (details of tasks that you need to be changed, revised or areas where support is needed)

- Initial assessments while servicing kiddos.
- Starting to complete triennial and transition assessments for kiddos.

#### **CURRENT PROJECTS OR TASKS** (details of what you are currently working on or anticipate completing within the next month).

- Servicing kiddos with current IEP's.
- Starting to work on initial assessments for kiddos that failed the speech screeners.
- Finishing annual IEP's for current students.
- Inputting data in to SEIS for upcoming IEP's.
- Inputting IEP's/IFSP's in to ChildPlus.

**Number of screenings completed to date** (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 15 speech and language screeners for Preschool and Kinder/TK) waiting for the ASQ's to be completed.

#### **SELF MONITORING/PIR DATA** (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Keeping up to date on my excel sheet of current students with active IEP's.
- Keeping daily logs with children I have been servicing for speech and language services.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.



# Monthly Special Education Report

Twin Rivers Unified School District

December 2021

**Agency Name**

**Reporting Month/Year**

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	7	36
B	Total number of children enrolled with an active IFSP/IEP	5	34
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated	2	2
D	Children currently pending	0	4
E	Future IFSP/IEP Meetings scheduled	0	3

\* (Line B) + (Line C) = Line A

Comments:

Mikako Fisher Hill

Principal/Head Start Director

December 2021

**Completed by (Print Name)**

**Title**

**Date**

**Please complete and submit by the 1<sup>st</sup> of each month for the previous reporting month.**

Email to Laura Moore (SETA Education Coordinator) @ [laura.moore@seta.net](mailto:laura.moore@seta.net)



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: December 2021--Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 BASIC  
PA20  
PA26  
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	4,589.60	22,259.77	99,109.00	76,849.23
	Fringe Benefits	1,749.17	9,670.50	41,739.00	32,068.50
	A Occupancy	0.00	0.00	0.00	0.00
	D Staff Travel	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	1,500.00	1,500.00
	I Other	104.76	1,603.02	2,710.00	1,106.98
	N Indirect Costs	10,390.38	42,386.60	107,568.00	65,181.40
	I. Total Administration	16,833.91	75,919.89	252,626.00	176,706.11
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	16,833.91	75,919.89	252,626.00	176,706.11
II.	a. Personnel	89,555.29	440,843.41	1,223,734.00	782,890.59
	b. Fringe Benefits	38,800.86	195,836.11	553,941.00	358,104.89
	P c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
	R d. Equipment	0.00	0.00	0.00	0.00
	O e. Supplies	0.00	0.00	0.00	0.00
	Office Supplies	0.00	199.72	4,500.00	4,300.28
	Child and Family Service Supplies	1,202.61	10,358.86	10,000.00	(358.86)
	Food Service Supplies	0.00	0.00	7,000.00	7,000.00
	Medical/Dental/Disabilities/Custodial	0.00	802.53	5,550.00	4,747.47
	Instructional Materials	30,189.15	52,097.31	10,000.00	(42,097.31)
	G f. Contractual	0.00	0.00	0.00	0.00
	R g. Construction	0.00	0.00	0.00	0.00
	A h. Other :	0.00	0.00	0.00	0.00
	M Utilities	2,917.94	12,563.64	71,000.00	58,436.36
	Building/Child Liability Insurance	0.00	566.43	2,000.00	1,433.57
	Building Maint/Repair	0.00	0.00	2,000.00	2,000.00
	Local Teachers Travel	84.28	782.29	12,000.00	11,217.71
	Nutrition Services	5,338.76	22,499.12	51,220.00	28,720.88
	Child Services Consultants	0.00	2,117.16	5,000.00	2,882.84
	Substitutes, if not paid benefits	21,265.86	35,365.32	15,000.00	(20,365.32)
	Parent Services	3,666.16	10,084.45	12,290.00	2,205.55
	Publications/Advertising/Printing	0.00	475.61	1,000.00	524.39
	Training or Staff Development	0.00	0.00	800.00	800.00
	Copy Machine Lease	1,509.95	1,509.95	9,000.00	7,490.05
	Membership/Licensing Fees	0.00	1,688.91	1,600.00	(88.91)
	II. Total Program	194,530.86	787,790.82	2,002,635.00	1,214,844.18
	Non-Federal Program	54,168.21	204,747.28	567,798.00	363,050.72
	Total SETA Costs (I + II)	211,364.77	863,710.71	2,255,261.00	1,391,550.29
		211,364.77	863,710.71	2,255,261.00	1,391,550.29
		0.00	0.00	0.00	0.00
Authorized Signature		Date		Prepared By	Phone

*KZingusoll*

1-4-22

Vasseliki Vervilos 566-2785, 25130

DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING December 2021

SOURCES OF IN-KIND

	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				
Sept Parent/Child Act (181 hours times \$27.14 hr)		4,912.34		4,912.34
Oct Parent/Child Act (290 hours times \$27.14 hr)		7,870.60		7,870.60
				-
				-
				-
				-
				-
				-
PERSONNEL & BENEFITS (Describe outside funding)				-
State Preschool		6,661.75		32,792.13
General Fund		29,267.89	-	145,603.63
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Val)				-
State Preschool		4,816.30		11,122.53
				-
				-
				-
				-
OTHER (Describe in detail)				-
State Preschool Indirect	639.33		2,446.05	-
			-	-
			-	-
			-	-
TOTAL	639.33	53,528.88	2,446.05	202,301.23
		54,168.21		204,747.28

SIGNATURE

*K. Lindgren*

DATE

1-4-22



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: December 2021--Early Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 EHS  
PA20  
PA26  
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	1,606.33	7,791.20	60,220.00	52,428.80
	Fringe Benefits	612.19	3,384.52	21,450.00	18,065.48
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	500.00	500.00
I	Other	41.72	522.95	850.00	327.05
N	Indirect Costs	5,495.92	22,973.50	48,464.00	25,490.50
	<b>I. Total Administration</b>	7,756.16	34,672.17	131,484.00	96,811.83
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	<b>Total Fed. and Non-Fed. Admin.</b>	7,756.16	34,672.17	131,484.00	96,811.83
II.	a. Personnel	52,376.93	244,024.23	606,585.00	362,560.77
	b. Fringe Benefits	24,946.94	117,452.16	216,191.00	98,738.84
P	c. Out of State Travel	0.00	0.00	0.00	0.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	0.00	0.00	0.00	0.00
	Office Supplies	0.00	69.90	1,500.00	1,430.10
	Child and Family Service Supplies	427.29	3,679.24	4,000.00	320.76
	Food Service Supplies	0.00	0.00	2,000.00	2,000.00
	Medical/Dental/Disabilities/Custodial	0.00	218.84	1,200.00	981.16
	Instructional Materials	13,285.72	29,825.82	4,000.00	(25,825.82)
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other :	0.00	0.00	0.00	0.00
M	Utilities	1,134.74	3,002.66	10,000.00	6,997.34
	Building/Child Liability Insurance	0.00	198.29	750.00	551.71
	Building Maint/Repair	0.00	0.00	500.00	500.00
	Local Teachers Travel	0.00	223.25	2,000.00	1,776.75
	Nutrition Services	3,136.00	15,008.00	11,751.00	(3,257.00)
	Child Services Consultants	0.00	840.00	1,500.00	660.00
	Substitutes, if not paid benefits	6,924.67	12,453.37	5,000.00	(7,453.37)
	Parent Services	1,283.14	3,493.44	4,150.00	656.56
	Publications/Advertising/Printing	0.00	1,066.47	500.00	(566.47)
	Training or Staff Development	0.00	0.00	0.00	0.00
	Copy Machine Lease	528.48	528.48	1,400.00	871.52
	Membership/Licensing Fees	0.00	579.09	500.00	(79.09)
	<b>II. Total Program</b>	104,043.91	432,663.24	873,527.00	440,863.76
	Non-Federal Program	0.00	0.00	254,681.00	254,681.00
	<b>Total SETA Costs (I + II)</b>	111,800.07	467,335.41	1,005,011.00	537,675.59
		111,800.07	467,335.41	1,005,011.00	537,675.59
		0.00	0.00	0.00	0.00
K. Zingusoll		1-4-22		Vasseliki Vervilos 566-2785, 25130	
Authorized Signature		Date		Prepared By	
				Phone	

DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING December 2021

**Early Head Start**

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding)				-
			-	
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val)				-
OTHER (Describe in detail)			-	-
			-	-
			-	-
			-	-
<b>TOTAL</b>	-	-	-	-

SIGNATURE K. Zingusell

DATE 1-4-22



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815


Month: December 2021 TTA--Head Start

Agreement No: 21C21751S0

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22  
PA20 T&TA  
PA26  
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
A	Occupancy				
D	Staff Travel				
M	Supplies				
I	Other				
N	Indirect Costs				
	<b>I. Total Administration</b>				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II.	a. Personnel				
	b. Fringe Benefits				
P	c. Travel				
R	d. Equipment				
O	e. Supplies				
G	f. Contractual				
R	g. Construction				
A	h. Other: Staff Development	94.29	2,284.43	15,930.00	13,645.57
M					
	<b>II. Total Program</b>	94.29	2,284.43	15,930.00	13,645.57
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	94.29	2,284.43	15,930.00	13,645.57

  
 Authorized Signature

1-4-22  
 Date

Vasseliki Vervilos 566-2785, 25130  
 Prepared By

Phone

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

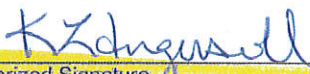
Month: December 2021 TTA--Early Head Start

Agreement No: 21C21751S0

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22  
PA20 T&TA  
PA26  
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
A	Occupancy				
D	Staff Travel				
M	Supplies				
I	Other				
N	Indirect Costs				
	<b>I. Total Administration</b>				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II.	a. Personnel				
	b. Fringe Benefits				
P	c. Travel				
R	d. Equipment				
O	e. Supplies				
G	f. Contractual				
R	g. Construction				
A	h. Other: Staff Development	0.00	1,158.23	13,712.00	12,553.77
M					
	<b>II. Total Program</b>	0.00	1,158.23	13,712.00	12,553.77
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	1,158.23	13,712.00	12,553.77

  
 Authorized Signature

1-4-22  
 Date

Vasseliki Vervilos 566-2785, 25130  
 Prepared By


Phone

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: December 2021 Head Start--American Rescue Plan COVID-19 Funding Agreement No 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22  
PA20  
PA26  
Other: COVID

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
	A Occupancy				
	D Staff Travel				
	M Supplies				
	I Other				
	N Indirect Costs	0.00	0.00	9,411.00	9,411.00
	<b>I. Total Administration</b>	0.00	0.00	9,411.00	9,411.00
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II.	a. Personnel				
	b. Fringe Benefits				
	P c. Travel				
	R d. Equipment			182,029.00	182,029.00
	O e. Supplies				
	G f. Contractual				
	R g. Construction				
	A h. Other: Staff Development				
	M				
	<b>II. Total Program</b>	0.00	0.00	182,029.00	182,029.00
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	191,440.00	191,440.00
					191,440.00
		1-4-22	Vasseliki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By		Phone

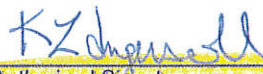


**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** December 2021 Early Head Start--American Rescue Plan COVID-19 Fundir Agreement No 21C21751SOARP-CR

**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
North Highlands, CA 95660

**Program:** PA 22  
PA20  
PA26  
Other: COVID

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
A	Occupancy				
D	Staff Travel				
M	Supplies				
I	Other				
N	Indirect Costs	0.00	0.00	3,294.00	3,294.00
	<b>I. Total Administration</b>	0.00	0.00	3,294.00	3,294.00
	Non-Federal Admin.				
	<b>Total Fed. And Non-Fed. Admin.</b>				
II.	a. Personnel				
	b. Fringe Benefits				
P	c. Travel				
R	d. Equipment			63,710.00	63,710.00
O	e. Supplies				
G	f. Contractual				
R	g. Construction				
A	h. Other: Staff Development				
M					
	<b>II. Total Program</b>	0.00	0.00	63,710.00	63,710.00
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	67,004.00	67,004.00
					67,004.00
		1-4-22	Vasseliki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By	Phone	

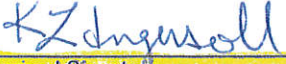
**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** December 2021 Head Start--CRRSA COVID-19 Funding

**Agreement No** 21C21751SOARP-CR

**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
North Highlands, CA 95660

**Program:** PA 22  
PA20  
PA26  
Other: COVID

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
	A Occupancy				
	D Staff Travel				
	M Supplies				
	I Other				
	N Indirect Costs	0.00	0.00	2,338.00	2,338.00
	<b>I. Total Administration</b>	0.00	0.00	2,338.00	2,338.00
	Non-Federal Admin.				
	<b>Total Fed. And Non-Fed. Admin.</b>				
II.	a. Personnel				
	b. Fringe Benefits				
	P c. Travel				
	R d. Equipment			21,481.00	21,481.00
	O e. Supplies			25,101.00	25,101.00
	G f. Contractual				
	R g. Construction				
	A h. Other: Staff Development				
	M				
	<b>II. Total Program</b>	0.00	0.00	46,582.00	46,582.00
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	48,920.00	48,920.00
					48,920.00
 1-4-22		Vasseliki Vervilos 566-2785, 25130			
Authorized Signature		Date	Prepared By	Phone	


**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: December 2021 Early Head Start--CRRSA COVID-19 Funding

Agreement No 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22  
PA20  
PA26  
Other: COVID

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
	A Occupancy				
	D Staff Travel				
	M Supplies				
	I Other				
	N Indirect Costs	0.00	0.00	818.00	818.00
	<b>I. Total Administration</b>	0.00	0.00	818.00	818.00
	Non-Federal Admin.				
	<b>Total Fed. And Non-Fed. Admin.</b>				
II.	a. Personnel				
	b. Fringe Benefits				
	P c. Travel				
	R d. Equipment			7,519.00	7,519.00
	O e. Supplies			8,785.00	8,785.00
	G f. Contractual				
	R g. Construction				
	A h. Other: Staff Development				
	M				
	<b>II. Total Program</b>	0.00	0.00	16,304.00	16,304.00
	Non-Federal Program				
	<b>Total SETA Costs (I + II)</b>	0.00	0.00	17,122.00	17,122.00
					17,122.00
		1-4-22	Vasseliki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By	Phone	