



PUBLIC NOTICE      PUBLIC NOTICE      PUBLIC NOTICE

**Twin Rivers Unified School District  
155 Morey Avenue  
Sacramento, CA 95838**

**\*Special Meeting\*  
Policy Committee Meeting  
November 30, 2023  
12:00 p.m.**

**Agenda**

**I. Welcome**

Call to Order/Roll Call

**II. Consent Items**

A. Approval of the minutes of the October 30, 2023 Special Meeting.

**III. Action Items**

- A. Election of Head Start Policy Committee Chair, Vice Chair, and Secretary
- B. First Reading of Modifications to the Bylaws of the Twin Rivers Unified School District

**IV. Information Items**

Information item: A-K

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. Fiscal

Update on Morey Ave, Oakdale, Village, and Rio Linda Preschool Programs.

**V. Public Participation**

**VI. Adjournment**

Twin Rivers Unified School District  
155 Morey Avenue  
Sacramento, CA 95838

**\*Special Meeting\***  
**Policy Committee Meeting**  
**October 30, 2023**  
**12:30 p.m.**

**Minutes**

**I. Welcome**

Call to Order/Roll Call

*Meeting was called to order at 12:35 pm by Ebony Perry, Head Start Policy Chair*

***Attendees:***

*Ebony Perry, Head Start Policy Chair*

*Amber Criswell, PC member*

*Faydra Acker, Office Manager*

*Mikako Fisher Hill, Principal/Director*

**II. Consent Items**

A. Approval of the minutes of the May 17, 2023 Regular Meeting.

*The minutes were reviewed; no questions or corrections.*

*Moved/Ebony Perry, second/Amber Criswell, to approve the May 17, 2023 minutes as distributed.*

**The vote was as follows:**

***Aye: # 2 -Ebony Perry & Amber Criswell***

***Nay: #0***

***Abstention:***

**III. Action Items**

A. Request for Approval of Budget Carryover Funds 2022-23 to 2023-24

*Moved/Ebony Perry, second/Amber Criswell, to approve the Request for Approval of Budget Carryover Funds 2022-23 to 2023-24*

**The vote was as follows:**

***Aye: # 2 -Ebony Perry & Amber Criswell***

***Nay: #0***

***Abstention:***

#### **IV. Information Items**

Information item: A-K

Notes: *Principal/Head Start Director, Mikako Fisher Hill provided component reports for the PC Members. All reports were reviewed. No questions at this time.*

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. Fiscal

Update on Morey Ave, Oakdale, Village, and Rio Linda Preschool Programs.

#### **V. Public Participation**

None

#### **VI. Adjournment**

*The meeting was adjourned at 12:49 pm.*

## Early Head Start and Head Start Monthly Report October 2023

Early Head Start (EHS) and Head Start (HS) funded preschool classes are located at Morey Avenue ECDC, Oakdale Elementary, Rio Linda Preschool, Village Elementary. The programs serve children 18 months - 5 years of age. The Early Head Start and Head Start leadership team consists of support staff that are assigned to the following component areas: Eligibility Recruitment Selection Enrollment Attendance (ERSEA), Education & Disabilities, Health, Nutrition, Family Engagement, and Program Design and Management (PDM).

### **Eligibility, Recruitment, Selection, Enrollment & Attendance**

The Office Manager and the Administrative Clerk are the ERSEA Leaders. The ERSEA team updated the Morey Avenue ECDC website to make it more accessible for parents to join the waiting list and submit documentation for enrollment.

The program opened an Early Head Start Class at Rio Linda preschool.  
The EHS program had 33 students enrolled in the program.  
The HS program had 136 students enrolled in the program.

### **Education & Disabilities**

The Site Supervisor is the Education Component Leader. This person provided classroom support with academic strategies and mentoring. She trained new classroom staff on the topics on program requirements including: adult/child ratio, Safety Supervision Plans, curriculum, and developmental screenings.

The Speech and Language Pathologist provided the weekly speech services for students with language and/or articulation goals. These services are provided in small group and/or push in model. There are 33 students with an active IFSP or IEP. Students continue to be screened, assessed, and serviced for appropriate supports. *See the attached Special Education Report.*

### **Family Engagement & Nutrition**

The Family & Community Liaison are the Family Engagement and Nutrition Leaders. The team set up initial meetings with parents to complete a Family Partnership Agreement (FPA) and Family Partnership Profile (FPP). The FPP is an opportunity for families to identify their interests/strengths, immediate family needs, and any referrals or resources needed.

Family & Community Liaison team supported the nutritional needs of children. They provided screenings/prescreening in the area of blood lead, hemoglobin, and body mass index. The monthly nutrition activity was centered around the story "Stone Soup".

Parent Meetings were facilitated by Family & Community Liaison team at each HS/EHS site. The meeting topic was focused on the importance of attendance.

Ready Rosie is the Parent Curriculum which empowers parents with valuable resources and tools to support their child's learning at home. There are currently 81 families that are actively engaged with the curriculum.

There was a Fall Festival celebration held at each of the school sites which focused on social and familial bonding. The program collaborated with community agencies: Her Health First, Black Mothers United, and TRUSD Police. There was a horse-drawn hayride at each of the HS/EHS sites for both children and parents. A family scarecrow contest encouraged families to collaborate and showcase their creative talents. Parents also participated by voting on the class pumpkin decorating contest.

*Please see attached meal report.*

## **Health**

The School Nurse and Health Assistant are the Health Component Leaders. The team screened student files for parent consent to screenings, medical concerns, medication, updated annual physicals and dentals. The health team provided initial hearing, vision, blood pressure screenings. They ensured that the health postings and first aid kits are up to date in each classroom. The health team updated all health events in the Childplus student information database.

The Health Assistant provided follow up support to ensure that families have a medical and/or dental home and access to insurance.

The Health Assistant partnered with students from Carrington College to deliver a range of oral health initiatives, providing valuable lessons and services to our students. This partnership provided the use of puppets to enhance the delivery of oral health related lessons in a fun and interactive manner. Our Head Start students were provided with oral health tools to support their daily dental care routines. This included toothbrushes, dental floss, and other essential items, empowering children to take an active role in their oral health. Dental varnishing services were offered to our students.

## **Program Design & Management**

The Principal is the Program Design and Management Leader. The Principal held the Parent Policy Committee's meeting on October 30, 2023. *See attached meeting agenda.*

The program has initiated the self-assessment monitoring process as part of the commitment to continuous improvement. An internal review team was formed to evaluate program practice of Head Start Performance Standards and adherence to timelines. A sampling of student files was assessed on October 23, 2023.

The monthly ECE Department professional development was held on October 11, 2023 and provided to Head Start, Early Head Start and State funded staff. The meeting was co-facilitated by ECE Director Corrie Buckmaster and Dr. Kateri Thunder. The focus was on Visible Learning. This is a series of trainings for all ECE Department staff.

Early Head Start & Head Start staff meeting was held on October 4, 2023. The Head Start Principal/Director facilitated the meeting. This meeting covered the following topics, showcasing the commitment to continuous improvement through the evaluation of program and countywide CLASS scores, safety provisions to ensure the well-being of our students, staff, and the importance of engaging families with Ready Rosie and In-Kind contributions.

## **Fiscal**

The Principal manages the Head Start and Early Head Start funds which are utilized to acquire appropriate supplies for the student learning and family engagement. *See the attached monthly fiscal report.*



## Head Start & Early Head Start Meal Distribution Report

Completed by:	Julia Yang
Month:	October
Breakfast:	2,963
Lunch:	2,963
Total:	5,926



# Monthly Special Education Report

Twin Rivers USD

October 2023

**Agency Name**

**Reporting Month/Year**

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	1	32
B	Total number of children enrolled with an active IFSP/IEP	0	32
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated	1	0
D	Children currently pending	0	0
E	Future IFSP/IEP Meetings scheduled	0	0

\* (Line B) + (Line C) = Line A

Comments:

Nina Sandhu

Speech-Language Pathologist

November 2, 2023

**Completed by (Print Name)**

**Title**

**Date**

**Please complete and submit by the 1<sup>st</sup> of each month for the previous reporting month.**

Email to Laura Moore (SETA Education Coordinator) @ [laura.moore@seta.net](mailto:laura.moore@seta.net)



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: **October 2023--Head Start**

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: **PA 22 BASIC**  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
<b>I.</b> Personnel	5,546.21	16,191.62	<b>143,056.00</b>	126,864.38
Fringe Benefits	2,364.42	6,894.38	<b>53,951.00</b>	47,056.62
<b>A</b> Occupancy	0.00	0.00	<b>0.00</b>	0.00
<b>D</b> Staff Travel	0.00	0.00	<b>0.00</b>	0.00
<b>M</b> Supplies	0.00	0.00	<b>1,500.00</b>	1,500.00
<b>I</b> Other	343.83	343.83	<b>2,710.00</b>	2,366.17
<b>N</b> Indirect Costs	13,137.09	30,754.62	<b>145,150.00</b>	114,395.38
<b>I. Total Administration</b>	<b>21,391.55</b>	<b>54,184.45</b>	<b>346,367.00</b>	<b>292,182.55</b>
<b>Non-Federal Admin.</b>	0.00	0.00	0.00	0.00
<b>Total Fed. and Non-Fed. Admin.</b>	<b>21,391.55</b>	<b>54,184.45</b>	<b>346,367.00</b>	<b>292,182.55</b>
<b>II.</b> a. Personnel	98,778.24	276,464.71	<b>1,360,170.00</b>	1,083,705.29
b. Fringe Benefits	42,714.80	120,780.75	<b>516,135.00</b>	395,354.25
<b>P</b> c. Out of State Travel	0.00	0.00	<b>5,000.00</b>	5,000.00
<b>R</b> d. Equipment	0.00	0.00	<b>0.00</b>	0.00
<b>O</b> e. Supplies	0.00	0.00	<b>0.00</b>	0.00
Office Supplies	0.00	0.00	<b>4,500.00</b>	4,500.00
Child and Family Service Supplies	230.06	230.06	<b>10,000.00</b>	9,769.94
Food Service Supplies	0.00	0.00	<b>7,000.00</b>	7,000.00
Medical/Dental/Disabilities/Custodial	1,726.57	1,726.57	<b>5,550.00</b>	3,823.43
Instructional Materials	335.18	9,773.81	<b>10,000.00</b>	226.19
<b>G</b> f. Contractual	0.00	0.00	<b>0.00</b>	0.00
<b>R</b> g. Construction	0.00	0.00	<b>0.00</b>	0.00
<b>A</b> h. Other :	0.00	0.00	<b>0.00</b>	0.00
<b>M</b> Utilities	9,322.59	11,626.88	<b>71,000.00</b>	59,373.12
Building/Child Liability Insurance	0.00	0.00	<b>2,000.00</b>	2,000.00
Building Maint/Repair	0.00	0.00	<b>2,000.00</b>	2,000.00
Local Teachers Travel	218.05	294.50	<b>12,000.00</b>	11,705.50
Nutrition Services	0.00	0.00	<b>51,220.00</b>	51,220.00
Child Services Consultants	0.00	0.00	<b>51,262.00</b>	51,262.00
Substitutes, if not paid benefits	52,069.31	55,544.99	<b>15,000.00</b>	(40,544.99)
Parent Services	682.38	682.38	<b>12,290.00</b>	11,607.62
Publications/Advertising/Printing	0.00	0.00	<b>1,000.00</b>	1,000.00
Training or Staff Development	0.00	0.00	<b>800.00</b>	800.00
Copy Machine Lease	0.00	904.66	<b>9,000.00</b>	8,095.34
Membership/Licensing Fees	326.70	1,067.40	<b>1,600.00</b>	532.60
<b>II. Total Program</b>	<b>206,403.88</b>	<b>479,096.71</b>	<b>2,147,527.00</b>	<b>1,668,430.29</b>
<b>Non-Federal Program</b>	<b>25,885.17</b>	<b>43,755.73</b>	<b>627,457.00</b>	<b>583,701.27</b>
<b>Total SETA Costs (I + II)</b>	<b>227,795.43</b>	<b>533,281.16</b>	<b>2,493,894.00</b>	<b>1,960,612.84</b>
	227,795.43	533,281.16	2,493,894.00	1,960,612.84
	0.00	0.00	0.00	0.00
<i>KZ Ingersoll</i>	<i>11-6-23</i>	Vasseliki Vervilos	566-2785, 25130	
Authorized Signature	Date	Prepared By	Phone	



DELEGATE \_Twin Rivers Unified School District\_  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING \_\_October 2023\_\_\_\_\_

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate) Par/Child Home Act. Sept (\$34.65 hr times 536 hrs)		18,572.40		18,572.40
PERSONNEL & BENEFITS (Describe outside funding)				
State Preschool		5,131.22		15,839.01
General Fund			-	-
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val)				
State Preschool		1,755.93		2,791.00
IEEEP		-		5,402.00
OTHER (Describe in detail)				
State Preschool Indirect	425.62		1,151.32	-
			-	-
			-	-
			-	-
<b>TOTAL</b>	<b>425.62</b>	<b>25,459.55</b>	<b>1,151.32</b>	<b>42,604.41</b>
		<b>25,885.17</b>		<b>43,755.73</b>

SIGNATURE KZ Ingusoll

DATE 11-6-23


**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: **October 2023--Early Head Start**

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: **PA 22 EHS**  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
	Current period & adjustments	Cumulative to date			
<b>I.</b>	Personnel	1,941.62	5,668.31	<b>51,813.00</b>	46,144.69
	Fringe Benefits	827.74	2,413.56	<b>6,035.00</b>	3,621.44
<b>A</b>	Occupancy	0.00	0.00	<b>0.00</b>	0.00
<b>D</b>	Staff Travel	0.00	0.00	<b>0.00</b>	0.00
<b>M</b>	Supplies	0.00	0.00	<b>500.00</b>	500.00
<b>I</b>	Other	120.37	120.37	<b>850.00</b>	729.63
<b>N</b>	Indirect Costs	4,838.68	13,256.51	<b>64,743.00</b>	51,486.49
	<b>I. Total Administration</b>	<b>7,728.41</b>	<b>21,458.75</b>	<b>123,941.00</b>	<b>102,482.25</b>
	<b>Non-Federal Admin.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Total Fed. and Non-Fed. Admin.</b>	<b>7,728.41</b>	<b>21,458.75</b>	<b>123,941.00</b>	<b>102,482.25</b>
<b>II.</b>	a. Personnel	45,823.22	135,070.83	<b>822,761.00</b>	687,690.17
	b. Fringe Benefits	18,065.65	56,573.28	<b>93,988.00</b>	37,414.72
<b>P</b>	c. Out of State Travel	0.00	0.00	<b>0.00</b>	0.00
<b>R</b>	d. Equipment	0.00	0.00	<b>0.00</b>	0.00
<b>O</b>	e. Supplies	0.00	0.00	<b>0.00</b>	0.00
	Office Supplies	0.00	0.00	<b>1,500.00</b>	1,500.00
	Child and Family Service Supplies	90.57	90.57	<b>4,000.00</b>	3,909.43
	Food Service Supplies	0.00	0.00	<b>2,000.00</b>	2,000.00
	Medical/Dental/Disabilities/Custodial	460.38	460.38	<b>1,200.00</b>	739.62
	Instructional Materials	117.33	3,421.57	<b>4,000.00</b>	578.43
<b>G</b>	f. Contractual	0.00	0.00	<b>0.00</b>	0.00
<b>R</b>	g. Construction	0.00	0.00	<b>0.00</b>	0.00
<b>A</b>	h. Other :	0.00	0.00	<b>0.00</b>	0.00
<b>M</b>	Utilities	2,485.84	3,075.92	<b>10,000.00</b>	6,924.08
	Building/Child Liability Insurance	0.00	0.00	<b>750.00</b>	750.00
	Building Maint/Repair	0.00	0.00	<b>500.00</b>	500.00
	Local Teachers Travel	70.43	78.59	<b>2,000.00</b>	1,921.41
	Nutrition Services	0.00	0.00	<b>11,751.00</b>	11,751.00
	Child Services Consultants	0.00	0.00	<b>22,439.00</b>	22,439.00
	Substitutes, if not paid benefits	8,664.14	8,664.14	<b>5,000.00</b>	(3,664.14)
	Parent Services	238.87	238.87	<b>4,150.00</b>	3,911.13
	Publications/Advertising/Printing	0.00	0.00	<b>500.00</b>	500.00
	Training or Staff Development	0.00	0.00	<b>0.00</b>	0.00
	Copy Machine Lease	0.00	316.70	<b>1,400.00</b>	1,083.30
	Membership/Licensing Fees	157.30	416.60	<b>500.00</b>	83.40
	<b>II. Total Program</b>	<b>76,173.73</b>	<b>208,407.45</b>	<b>988,439.00</b>	<b>780,031.55</b>
	<b>Non-Federal Program</b>	<b>0.00</b>	<b>0.00</b>	<b>281,524.00</b>	<b>281,524.00</b>
	<b>Total SETA Costs (I + II)</b>	<b>83,902.14</b>	<b>229,866.20</b>	<b>1,112,380.00</b>	<b>882,513.80</b>
		83,902.14	229,866.20	1,112,380.00	882,513.80
		0.00	0.00	0.00	0.00
		<b>11-6-23</b>		Vasseliki Vervilos 566-1600, 66859	
Authorized Signature		Date		Prepared By Phone	

DELEGATE  Twin Rivers Unified School District   
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING  October 2023

**Early Head Start**

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding)				-
			-	
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val)				-
OTHER (Describe in detail)			-	-
			-	-
			-	-
			-	-
<b>TOTAL</b>	-	-	-	-

SIGNATURE  KZingerson   
 DATE  11-6-23



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: October 2023 TTA--Head Start

Agreement No:

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
**PA20 T&TA**  
 PA26  
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
	Current period & adjustments	Cumulative to date			
I A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	<b>I. Total Administration</b>				
<b>Non-Federal Admin.</b>					
<b>Total Fed. And Non-Fed. Admin.</b>					
II P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	2,304.60	7,238.72	15,930.00	8,691.28
	<b>II. Total Program</b>	2,304.60	7,238.72	15,930.00	8,691.28
	<b>Non-Federal Program</b>				
<b>Total SETA Costs (I + II)</b>	2,304.60	7,238.72	15,930.00	8,691.28	
<p><i>K. Zingessell</i>      11-6-23      Vasseliki Vervilos 566-1600,66859</p> <p>Authorized Signature      Date      Prepared By      Phone</p>					

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: October 2023 TTA--Early Head Start

Agreement No:

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20 T&TA  
 PA26  
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel				
Fringe Benefits				
A Occupancy				
D Staff Travel				
M Supplies				
I Other				
N Indirect Costs				
<b>I. Total Administration</b>				
<b>Non-Federal Admin.</b>				
<b>Total Fed. And Non-Fed. Admin.</b>				
II. a. Personnel				
b. Fringe Benefits				
P c. Travel				
R d. Equipment				
O e. Supplies				
G f. Contractual				
R g. Construction				
A h. Other: Staff Development	611.93	2,859.82	13,712.00	10,852.18
M				
<b>II. Total Program</b>	611.93	2,859.82	13,712.00	10,852.18
<b>Non-Federal Program</b>				
<b>Total SETA Costs (I + II)</b>	611.93	2,859.82	13,712.00	10,852.18

<i>KZ Ingersoll</i>	11-6-23	Vasseliki Vervilos 566-1600,66859
Authorized Signature	Date	Prepared By Phone

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

**Month:** October 2023 Head Start--CRRSA COVID-19 Funding

Agreement No: 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20  
 PA26  
 Other: COVID

Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
	Current period & adjustments	Cumulative to date			
I A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00		0.00
	<b>I. Total Administration</b>	0.00	0.00	0.00	0.00
Non-Federal Admin.					
<b>Total Fed. And Non-Fed. Admin.</b>					
II P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				0.00
	e. Supplies	0.00	1,345.51	48,920.00	47,574.49
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
<b>II. Total Program</b>	0.00	1,345.51	48,920.00	47,574.49	
Non-Federal Program					
<b>Total SETA Costs (I + II)</b>	0.00	1,345.51	48,920.00	47,574.49	
				47,574.49	
<i>K. Zingewell</i>	11-6-23	Vasseliki Vervilos 566-2785, 25130			
Authorized Signature	Date	Prepared By	Phone		




**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: October 2023 Early Head Start--CRRSA COVID-19 Funding

Agreement No: 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20  
 PA26  
 Other: COVID

	Cost Item	Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00		0.00
	<b>I. Total Administration</b>	0.00	0.00	0.00	0.00
	<b>Non-Federal Admin.</b>				
	<b>Total Fed. And Non-Fed. Admin.</b>				
II P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				0.00
	e. Supplies	0.00	17,122.00	17,122.00	0.00
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
	<b>II. Total Program</b>	0.00	17,122.00	17,122.00	0.00
	<b>Non-Federal Program</b>				
	<b>Total SETA Costs (I + II)</b>	0.00	17,122.00	17,122.00	0.00
					0.00
		11-6-23	Vasseliki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By	Phone	



**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

**Month:** October 2023 Head Start--American Rescue Plan COVID-19 Funding

**Agreement No:** 21C21751SOARP-CR

**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
North Highlands, CA 95660

**Program:** PA 22  
**PA20**  
PA26  
Other: COVID


Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I. Personnel				
Fringe Benefits				
A. Occupancy				
D. Staff Travel				
M. Supplies				
I. Other				
N. Indirect Costs	0.00	0.00		0.00
<b>I. Total Administration</b>	0.00	0.00	0.00	0.00
<b>Non-Federal Admin.</b>				
<b>Total Fed. And Non-Fed. Admin.</b>				
II. a. Personnel	0.00	0.00		
b. Fringe Benefits	0.00	0.00		
P. c. Travel	0.00	0.00		
R. d. Equipment	0.00	0.00		
O. e. Supplies	34,181.04	37,472.57	168,440.00	130,967.43
G. f. Contractual	0.00	22,221.00	23,000.00	779.00
R. g. Construction	0.00	0.00		
A. h. Other: Staff Development	0.00	0.00		
M.				
<b>II. Total Program</b>	34,181.04	59,693.57	191,440.00	131,746.43
<b>Non-Federal Program</b>				
<b>Total SETA Costs (I + II)</b>	34,181.04	59,693.57	191,440.00	131,746.43
				131,746.43
<i>KZ Dugan</i>	11-6-23	Vasseliki Vervilos 566-2785, 25130		
Authorized Signature	Date	Prepared By	Phone	

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

**Month:** October 2023 Early Head Start--American Rescue Plan COVID-19 Funding Agreement No: 21C21751SOARP-CR

**Delegate:** Twin Rivers Unified School District  
**Address:** 3222 Winona Way  
 North Highlands, CA 95660

**Program:** PA 22  
**PA20**  
 PA26  
 Other: COVID

Cost Item	Actual Expenses		Current Budget	Unexpended Balance	
	Current period & adjustments	Cumulative to date			
I A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00		0.00
	<b>I. Total Administration</b>	0.00	0.00	0.00	0.00
<b>Non-Federal Admin.</b>					
<b>Total Fed. And Non-Fed. Admin.</b>					
II P R O G R A M	a. Personnel	0.00	5,076.86	7,000.00	1,923.14
	b. Fringe Benefits	0.00	1,042.36	1,100.00	57.64
	c. Travel	0.00	0.00		
	d. Equipment	0.00	0.00		
	e. Supplies	10,974.42	43,016.98	51,904.00	8,887.02
	f. Contractual	0.00	7,779.00	7,000.00	(779.00)
	g. Construction	0.00	0.00		
	h. Other: Staff Development	0.00	0.00		
<b>II. Total Program</b>	10,974.42	56,915.20	67,004.00	10,088.80	
<b>Non-Federal Program</b>					
<b>Total SETA Costs (I + II)</b>	10,974.42	56,915.20	67,004.00	10,088.80	
				10,088.80	
	Date	Prepared By	Phone		
	11-6-23	Vasseliki Vervilos 566-2785, 25130			