

PUBLIC NOTICE

PUBLIC NOTICE

PUBLIC NOTICE

Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

**Special Policy Committee Meeting
December 13, 2021
10:30 a.m. – via zoom
Agenda**

I. Welcome

- A. Call To Order/Roll Call (Seating of 2021-2022 Committee)

II. Action Items

- A. Approval of findings and authorization to extend use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing
- B. Election of Policy Committee Officers for 2021-2022
- C. Approval of meeting minutes from December 1, 2021

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report
- J. Fiscal
- K. Update on Oakdale, Village and Rio Linda Preschool Programs
- L. Recruitment for Policy Committee 2021-2022

V. Public Participation

VI. Adjournment

PUBLIC NOTICE

PUBLIC NOTICE

PUBLIC NOTICE

Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Special Policy Committee Meeting

December 1, 2021

10:30 a.m. – via zoom

Agenda

I. Welcome

A. Call To Order/Roll Call (Seating of 2021-2022 Committee)
Meeting called to order at 10:30 am by Tabitha Thompson, Early Head Start/Head Start Director. Members present were Kelly Batista, Tameisha Hayes, Orepa Lopa. Also present was Early Head Start/Head Start Director Tabitha E. Thompson and incoming Early Head Start/Head Start Director Mikako Fisher Hill

II. Action Items

A. Approval of findings and authorization to extend use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing
Kelly motioned for the approval and Orepa seconded the motion. The votes were as follows 3 – yes (Orepa, Kelly, Tameisha) 0-no and 0-absetention.

B. Election of Policy Committee Officers for 2021-2022
Kelly motioned for the approval of Kelly and Orepa seconded the motion. The votes were as follows 3 – yes (Orepa, Kelly, Tameisha) 0-no and 0-absetention.

C. Approval of meeting minutes from October 27, 2021
Lupa motioned for the approval and Tameisha seconded the motion. The votes were as follows 2 – yes (Orepa and Tameisha) 0-no and 1-absetention(Kelly).

III. Information Items

- A. Education
- B. ERSEA
- C. Enrollment and Attendance Report
- D. Health
- E. Meal Count reports
- F. Mental Health
- G. Family and Community Partnerships/Parent Involvement
- H. Disabilities
- I. Special Education Report



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Education

MONTH: November 2021

SUCSESSES (details of tasks that are going well within your component area)

- Facilitates EHS CLASS Training
- Support RM 10B with parent conference, assessments, and ASQ screenings
- Attends ECE Leadership mtg, ECE staff meeting, SETA, Self Assessment, Cluster 9, & Education mtgs
- Hmong New Year Celebration was a success! Yummy eggrolls & beautiful attires from various cultures hand made or authentic
- Conducts Walkthrough Observations and File Checks; Safe Environment Checklists for various class

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Cant wait to have a partner!

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Working on updating children's screenings in childplus
- transitioning Ms. Maria Gomez to room 10B with trainings and shadowing

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) 217 screenings & rescreens 49

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2020)

- Continue conducting walkthrough observations, file checks, & safe environment checklists
- Reminding RL Preschool and RM 10B to stay up-to-dated with their children's screenings



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: ERSEA/ Brandie McConahie

MONTH: November 2021

SUCSESSES (details of tasks that are going well within your component area)

- New student enrollments
- New Student, drop and transfer notifications
- Managing the Waitlist
- Transitioning students

CHALLENGES (details of tasks that need to be changed, revised or areas where support is needed)

- File Checking
- Getting Enrollment paperwork from parents in a timely manner

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Transitioning Students
- Managing the waitlist and procedures
- Finding Dually Funded Families
- File Checking



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Karla De Leon

MONTH: November 2021

SUCSESSES (details of tasks that are going well within your component area)

- Enrollment for new students
- Attended ERSEA meeting via Zoom
- Attended Cluster 9 meeting via Zoom
- Daily student count for kitchen staff
- Logged attendance in ChildPlus
- Created new CP profile for new staff
- Completed Spanish Parent Orientation with new SDC student

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Obtaining required documents for enrollment in a timely manner

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Continue to enroll new and current students in the 21-22 school year
- Review Student Files
- Update Licensing Tracking Sheet
- Continue to update student information in ChildPlus
- Update staff files/Licensing Files
- Log ASQ-SE test results in ChildPlus

Monthly Enrollment Report

Agency: TRUSD

Month/Year November 2021

Program	Funded Enrollment	Number of children enrolled on the last day of enrollment	+	Number of children dropped during month	=	Number of enrolled children reporting for the month	% Actual to Funded Enrollment
Head Start	160	155		2		157	98%
Early Head Start	56	49		5		54	96%
EHS-CCP			+		=		

Example:

EHS-CCP	100	97	+	5	=	102	102
---------	-----	----	---	---	---	-----	-----

If Enrollment is below 100%, please indicate the reasons for under-enrollment for each classroom by completing the following page.
What center(s)/class(es) are under-enrolled and why? (include capped classes due to majority 3-year olds, lost waivers, facilities delays, other/explain).

Reminders:

% Actual to Funded = Total # of children enrolled during month divided by Funded Enrollment

Reasons for under-enrollment:

# Under enrolled due to:								
Center Name/ Classroom	Majority of 3yr olds (capped at 17) (capped at 20 in- state classes)	Duration class not yet operating		Class-size waiver denial	Conversion class not yet operating (EHS only)		Other	
		Funded	# Under		Funded	# Under		
HS under enrolled by 5								
HS/Morey 1401R	1 Inclusion slot waiting to be filled							
HS/Morey 1401T	2 inclusion slot waiting to be filled							
HS/Oakdale 1402R	2 Inclusion slots waiting to be filled							
EHS under enrolled by 7	3 students transition to HS Parents don't want to enroll their toddlers due to the pandemic. EHS waitlist exhausted.							

*** Due by the 5th of each month**

Monthly Attendance Report

Agency: TRUSD

Month/Year: November 2021

Program	Actual Enrollment	Average Daily Attendance % for Month
Head Start	160	67%
Early Head Start	56	73%
EHS-CCP	N/A	N/A

Reminders:

- Average Daily Attendance = Total Monthly Attendance divided by number of days served.
- ADA divided by Actual Enrollment = ADA percentage
- **This is for the entire month (not just the last day of the month)**

Example:

EHS-CCP	100	95
---------	-----	----

If ADA falls below 85% program-wide – please explain. In doing so, review and analyze the program’s attendance data. When responding to why, consider the following guiding questions:

- 1) What stands out for you?
- 2) What questions arise for you?
- 3) What is clear about the data?
- 4) What is confusing about the data?
- 5) Does the data identify program strengths?
- 6) Are there areas that need attention?

Reasons below 85%:

Center Name/ Classroom	Reasons for Absences
Example: Bannon Creek/ A	3 children sick, 2 no transportation, 1 parent sick
HS/Rio Linda 1403W	Closed 11/17 – 11/19 due to COVID-19 exposure
HS/EHS	Attendance below 85% due to students being sick, students that show any symptom have to stay home for 10 days, get a COVID test or have a doctors note allowing them to return to school if their symptoms have improved significantly.



Twin Rivers Head Start Programs COMPONENT MONTHLY REPORT

COMPONENT NAME: Gloria Flemons Health November 2021

SUCCESSSES(details of tasks that are going well within your component a

- .1 Weekly Meeting with Health District Team / Site
2. EHS Hearing, Vision and Bp for EHS turning 3 years

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

1. **Director of the program is leaving**
2. Finding a Eye doctor that serve our children in our communities
3. Phone numbers in cp

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month)

1. Follow up on Dental and Physical annual
2. Sending Health Event notices
3. Inputting into CP
4. Reviewing students files
5. Matching cp and files for PIR
6. Immunizations follow up

SELF MONITORING/PIR DATA (details of what you have done to self monitor your component area or starting the tracking process for

1. File checks
2. Child Plus Reports
3. File review
4. Meeting District – Seta

SCREENINGS (number of screenings completed during the month) _____
See attached

Attachments (component meeting agenda, sign in sheets, minutes, self assessment tracking sheets (i.e. file checklists, observations, student list, etc)

due to Mrs. Tabitha by 1st of each month

Monthly Summary of Completed Mandated screenings

Health Assistant

Month 12-2021

	Enrollment	Physical	Hearing	Vision	Dental Exams	EF
HS	155	154	151	155	148	152
EHS	49	47	46	46	40	NA
Total						



Twin Rivers Unified School District Early Head Start & Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Health

MONTH: November 2021

SUCCESSSES (details of tasks that are going well within your component area)

- Staff training on new COVID19 Decision Tree and updated guidelines.
- Learning Genie app., health staff, office staff have been very helpful for COVID tracing purposes and student's health.
- Hearing and vision screenings have been completed for students.
- Students transitioning from EHS to HS have been screened for hearing and vision.
- File reviews for health concerns.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- COVID19 contact tracing and having to quarantine classrooms and clear students to return to school.
- Learning Genie app automatically making changes and not being able to reverse the changes.
- Difficulty getting an ophthalmologist/optometrist that screens children 3-5 year old.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Vision and hearing follow-up.
- COVID 19 contact tracing.
- Learning Genie daily health cards checks and messages to parents.
- Vision and hearing screenings for new students/EHS to HS transition students.
- Attend weekly staff meetings with district's health coordinator and all health staff.
- Participate in monthly health component and Child Plus users meetings with SETA.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month)___

- Hearing screenings completed by 4Hearing Mobile Testing Van.
- Vision Screenings- 169

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Monitoring student's files.
- Immunization tracking.
- Child Plus reports.



Meal Distribution Report for November

Breakfast- 1,682

Lunch- 1,682

Supper- 1,682

Total – 5,046



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Tashamarie Brewer

MONTH: November 2021

SUCSESSES (details of tasks that are going well within your component area)

- Orders
- Hmong New Year
- FPP & FPA
- BMI
- Nutrition Activity

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Need to get in classrooms more (due to Covid-19)
- Parent Meetings

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- FPP follow ups
- FPA
- BMI
- Getting resources out to families
- Parent Meeting
- Nutrition Activity
- Hmong New Year
- Winterfest

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

FPP: 78

FPA: 78

FPA follow-up#1 by January: /

FPA follow-up#2 by March: /

FPA follow-up#3 by May:

Lead Risk Assessment: 79

In-Kind hours: 85 /75 hours

Blood Lead: 35/77

Hemoglobin: 39/77

Growth Assessments# 1: 74 /80

Growth Assessment #2 /

CDE State survey#1

CDE State survey#2

Nutrition Survey #1

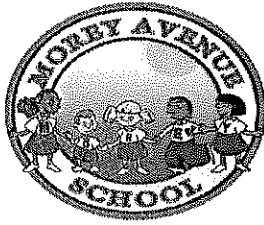
Nutrition survey#2

SETA Parent outcomes survey#1

SETA Parent outcomes survey#2

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2019)

- Student tracking list
- Child Plus



Twin Rivers Unified School District

Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Latressa Hamilton

MONTH: November

SUCSESSES (details of tasks that are going well within your component area)

Successes:

Downloaded Apps for Software Applications, Child Plus, Google Classroom tools

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

Role and Responsibilities, creating the best opportunity for data collection, familiarizing the names of the children, parents.

Creating time in the classroom to get to know the children and teachers

Creating scheduled time for Village and their needs

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

Completing FPP signatures, growth assessments - from current enrollments 8/17/21 for Morey and Village

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) November

FPP 15(Morey) / 18(Village)

Lead Risk Assessment: 0

In-Kind hours: 0

Blood Lead: /

Hemoglobin: /

Growth Assessment /

CDE State survey

Nutrition Survey

SETA Parent outcomes survey

Growth Assessment /

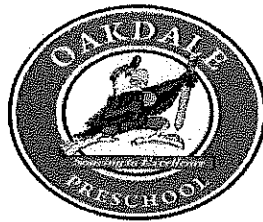
CDE State survey

Nutrition survey

SETA Parent outcomes survey

SELF MONITORING

Revised October 11, 2018



Twin Rivers Unified School District Early Head Start & Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Christina S

MONTH: November

SUCSESSES (details of tasks that are going well within your component area)

- Hmong New Year
- Hmong New Year supplies out to all sites
- Stone Soup
- Parent meeting and nutrition flyers
- Google classroom update
- Nutrition activity
- Update meetings and minutes
- Nutrition Activity supplies
- Event orders
- In-kinds signatures

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Short staff member
- Getting into classroom
- Parents showing up for parent meeting
- Looking for current resources to provide for families
- Updating child plus
- Getting supplies for teachers
- Signature for FPP

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Nutrition Activity
- Updating class list
- Inputting all Blood lead, Hemo, lead risk into child plus
- Getting parent to complete FPP and turn in the 2nd part of orientation
- Parent signatures
- Parent meeting
- Minutes for meeting
- Completing FPP
- FPA

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, follow-ups, etc): (number should get larger each month as you add new screenings for the current month to the total from last month) _____

- FPP: 50/64
- FPA: 38/64
- GA: 61/64
- In-kind: 157 hours/75

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Contact log
- Student tracking list
- Child Plus

Form is due by first of each month to TET with all necessary attachments



Twin Rivers Unified School District Head Start Programs

COMPONENT MONTHLY REPORT

COMPONENT NAME: Disabilities - Nina Sandhu

MONTH: November 2021

SUCSESSES (details of tasks that are going well within your component area)

- Pushing in to the classrooms and demonstrating communication strategies to teachers to implement in to the classroom and in their IDP's.
- Pick up and drop off on the back gate is going great.

CHALLENGES (details of tasks that you need to be changed, revised or areas where support is needed)

- Initial assessments while servicing kiddos.

CURRENT PROJECTS OR TASKS (details of what you are currently working on or anticipate completing within the next month).

- Servicing kiddos with current IEP's.
- Starting to work on initial assessments for kiddos that failed the speech screeners.
- Finishing annual IEP's for current students.
- Inputting data in to SEIS for upcoming IEP's.
- Inputting IEP's/IFSP's in to ChildPlus.

Number of screenings completed to date (i.e. dental, vision, ASQ, growth assessments, blood lead, hemo, speech, FPP/FPA, etc): (number should get larger each month as you add new screenings for the current month to the total from last month): 12 speech and language screeners for Preschool and Kinder/TK) waiting for the ASQ's to be completed.

SELF MONITORING/PIR DATA (details of what you have done to self-monitor your component area or starting the tracking process for PIR 2021)

- Keeping up to date on my excel sheet of current students with active IEP's.
- Keeping daily logs with children I have been servicing for speech and language services.
- Making sure section 6 is updated in the kiddos binders with current IEP goals and service minutes.



Monthly Special Education Report

Twin Rivers USD

November 30, 2021

Agency Name

Reporting Month/Year

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	7	34
B	Total number of children enrolled with an active IFSP/IEP	5	33
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated	2	1
D	Children currently pending	0	0
E	Future IFSP/IEP Meetings scheduled	0	0

* (Line B) + (Line C) = Line A

Comments:

Tabitha E. Thompson,
Ed.D

Principal/Head Start Director

November
30, 2021

**Completed by (Print
Name)**

Title

Date

Please complete and submit by the 1st of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ laura.moore@seta.net

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2021--Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22 BASIC
PA20
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	4,564.28	17,670.17	99,109.00	81,438.83
	Fringe Benefits	2,065.03	7,921.33	41,739.00	33,817.67
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	1,500.00	1,500.00
I	Other	41.51	1,498.26	2,710.00	1,211.74
N	Indirect Costs	8,935.83	31,996.22	107,568.00	75,571.78
	I. Total Administration	15,606.65	59,085.98	252,626.00	193,540.02
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	15,606.65	59,085.98	252,626.00	193,540.02
II.	a. Personnel	95,155.80	351,288.12	1,223,734.00	872,445.88
	b. Fringe Benefits	43,623.03	157,035.25	553,941.00	396,905.75
P	c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	0.00	0.00	0.00	0.00
	Office Supplies	0.00	199.72	4,500.00	4,300.28
	Child and Family Service Supplies	1,295.31	9,156.25	10,000.00	843.75
	Food Service Supplies	0.00	0.00	7,000.00	7,000.00
	Medical/Dental/Disabilities/Custodial	802.53	802.53	5,550.00	4,747.47
	Instructional Materials	15,806.20	21,908.16	10,000.00	(11,908.16)
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other :	0.00	0.00	0.00	0.00
M	Utilities	7,856.68	9,645.70	71,000.00	61,354.30
	Building/Child Liability Insurance	0.00	566.43	2,000.00	1,433.57
	Building Maint/Repair	0.00	0.00	2,000.00	2,000.00
	Local Teachers Travel	161.84	698.01	12,000.00	11,301.99
	Nutrition Services	0.00	17,160.36	51,220.00	34,059.64
	Child Services Consultants	0.00	2,117.16	5,000.00	2,882.84
	Substitutes, if not paid benefits	0.00	14,099.46	15,000.00	900.54
	Parent Services	1,467.85	6,418.29	12,290.00	5,871.71
	Publications/Advertising/Printing	0.00	475.61	1,000.00	524.39
	Training or Staff Development	0.00	0.00	800.00	800.00
	Copy Machine Lease	0.00	0.00	9,000.00	9,000.00
	Membership/Licensing Fees	0.00	1,688.91	1,600.00	(88.91)
	II. Total Program	166,169.24	593,259.96	2,002,635.00	1,409,375.04
	Non-Federal Program	38,525.58	150,579.07	567,798.00	417,218.93
	Total SETA Costs (I + II)	181,775.89	652,345.94	2,255,261.00	1,602,915.06
		181,775.89	652,345.94	2,255,261.00	1,602,915.06
		0.00	0.00	0.00	0.00
<i>K. Longusell</i>					
12-9-21					
Vasseliki Vervilos				566-2785, 25130	
Authorized Signature		Date	Prepared By	Phone	

DELEGATE Twin Rivers Unified School District
 HEAD START/EARLY HEAD START
 IN-KIND REPORT
 FOR THE MONTH ENDING November 2021

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding)				
State Preschool		7,009.09		26,130.38
General Fund		29,267.90	-	116,335.74
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Value)				-
State Preschool		1,760.14		6,306.23
				-
				-
				-
				-
				-
OTHER (Describe in detail)				-
State Preschool Indirect	488.45		1,806.72	-
			-	-
			-	-
			-	-
TOTAL	488.45	38,037.13	1,806.72	148,772.35
		38,525.58		150,579.07

SIGNATURE K. Zingarsoll

DATE 12-9-21

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

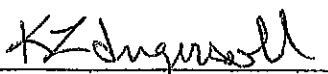
Month: November 2021--Early Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22 EHS
PA20
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	1,597.47	6,184.87	60,220.00	54,035.13
	Fringe Benefits	722.76	2,772.33	21,450.00	18,677.67
	A Occupancy	0.00	0.00	0.00	0.00
	D Staff Travel	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	500.00	500.00
	I Other	14.53	481.23	850.00	368.77
	N Indirect Costs	4,791.60	17,477.58	48,464.00	30,986.42
	I. Total Administration	7,126.36	26,916.01	131,484.00	104,567.99
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	7,126.36	26,916.01	131,484.00	104,567.99
II.	a. Personnel	50,397.77	191,647.30	606,585.00	414,937.70
	b. Fringe Benefits	24,495.94	92,505.22	216,191.00	123,685.78
	P c. Out of State Travel	0.00	0.00	0.00	0.00
	R d. Equipment	0.00	0.00	0.00	0.00
	O e. Supplies	0.00	0.00	0.00	0.00
	Office Supplies	0.00	69.90	1,500.00	1,430.10
	Child and Family Service Supplies	469.62	3,251.95	4,000.00	748.05
	Food Service Supplies	0.00	0.00	2,000.00	2,000.00
	Medical/Dental/Disabilities/Custodial	218.84	218.84	1,200.00	981.16
	Instructional Materials	11,471.38	16,540.10	4,000.00	(12,540.10)
	G f. Contractual	0.00	0.00	0.00	0.00
	R g. Construction	0.00	0.00	0.00	0.00
	A h. Other :	0.00	0.00	0.00	0.00
	M Utilities	1,867.92	1,867.92	10,000.00	8,132.08
	Building/Child Liability Insurance	0.00	198.29	750.00	551.71
	Building Maint/Repair	0.00	0.00	500.00	500.00
	Local Teachers Travel	47.00	223.25	2,000.00	1,776.75
	Nutrition Services	0.00	11,872.00	11,751.00	(121.00)
	Child Services Consultants	0.00	840.00	1,500.00	660.00
	Substitutes, if not paid benefits	0.00	5,528.70	5,000.00	(528.70)
	Parent Services	477.68	2,210.30	4,150.00	1,939.70
	Publications/Advertising/Printing	900.00	1,066.47	500.00	(566.47)
	Training or Staff Development	0.00	0.00	0.00	0.00
	Copy Machine Lease	0.00	0.00	1,400.00	1,400.00
	Membership/Licensing Fees	0.00	579.09	500.00	(79.09)
	II. Total Program	90,346.15	328,619.33	873,527.00	544,907.67
	Non-Federal Program	0.00	0.00	254,681.00	254,681.00
	Total SETA Costs (I + II)	97,472.51	355,535.34	1,005,011.00	649,475.66
		97,472.51	355,535.34	1,005,011.00	649,475.66
		0.00	0.00	0.00	0.00


 12-9-21
 Authorized Signature: _____ Date: _____ Prepared By: Vassiliki Vervilos Phone: 566-2785, 25130

DELEGATE Twin Rivers Unified School District
 HEAD START/EARLY HEAD START
 IN-KIND REPORT
 FOR THE MONTH ENDING November 2021

Early Head Start

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				
PERSONNEL & BENEFITS (Describe outside funding)				
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Value)				
OTHER (Describe in detail)				
TOTAL	-	-	-	-

SIGNATURE

K. Zingus

DATE

12-9-21

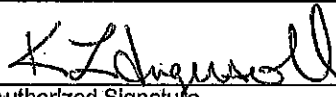
SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2021 TTA--Head Start

Agreement No: 21C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20 T&TA
PA26
Other:

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I ADMINISTRATION	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II PROGRAM	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	703.19	2,190.14	15,930.00	13,739.86
	II. Total Program	703.19	2,190.14	15,930.00	13,739.86
	Non-Federal Program				
Total SETA Costs (I + II)		703.19	2,190.14	15,930.00	13,739.86
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div>  Authorized Signature </div> <div> 12-9-21 Date </div> <div> Vassiliki Vervilos 566-2785, 25130 Prepared By </div> <div> Phone </div> </div>					

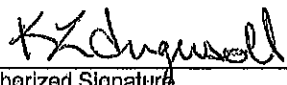
SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95816

Month: November 2021 TTA--Early Head Start

Agreement No: 21C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20 T&TA
PA26
Other:

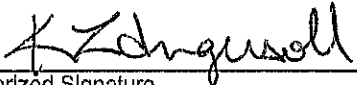
Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I. A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II. P R O G R A M	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment				
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development	587.05	1,158.23	13,712.00	12,553.77
	II. Total Program	587.05	1,158.23	13,712.00	12,553.77
	Non-Federal Program				
Total SETA Costs (I + II)		587.05	1,158.23	13,712.00	12,553.77
		12-9-21	Vassiliki Vervilos 666-2785, 25130		
Authorized Signature		Date	Prepared By	Phone	

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2021 Head Start--American Rescue Plan COVID-19 Funding **Agreement No:** 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20
PA26
Other: COVID

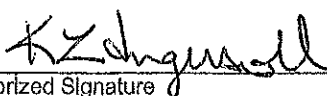
Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I. ADMINISTRATION	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00	9,411.00	9,411.00
	I. Total Administration	0.00	0.00	9,411.00	9,411.00
	Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.					
II. PROGRAM	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment			182,029.00	182,029.00
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
	II. Total Program	0.00	0.00	182,029.00	182,029.00
	Non-Federal Program				
Total SETA Costs (I + II)		0.00	0.00	191,440.00	191,440.00
					191,440.00
		12-9-21		Vasseliki Vervilos 566-2785, 25130	
Authorized Signature		Date		Prepared By Phone	

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2021 Early Head Start--American Rescue Plan COVID-19 Fundir Agreement No: 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20
PA26
Other: COVID

		Actual Expenses		Current Budget	Unexpended Balance
Cost Item		Current period & adjustments	Cumulative to date		
I	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00	3,294.00	3,294.00
	I. Total Administration	0.00	0.00	3,294.00	3,294.00
	Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.					
II	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment			63,710.00	63,710.00
	e. Supplies				
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
	II. Total Program	0.00	0.00	63,710.00	63,710.00
	Non-Federal Program				
Total SETA Costs (I + II)		0.00	0.00	67,004.00	67,004.00
					67,004.00
		12-9-21	Vassellki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By	Phone	

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

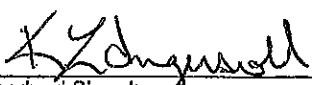
Month: November 2021 Head Start--CRRSA COVID-19 Funding

Agreement No: 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20
PA26
Other: COVID

		Actual Expenses		Current Budget	Unexpended Balance
Cost Item		Current period & adjustments	Cumulative to date		
I ADMINISTRATION	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00	2,338.00	2,338.00
	I. Total Administration	0.00	0.00	2,338.00	2,338.00
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II PROGRAM	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment			21,481.00	21,481.00
	e. Supplies			25,101.00	25,101.00
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
	II. Total Program	0.00	0.00	46,582.00	46,582.00
	Non-Federal Program				
	Total SETA Costs (I + II)	0.00	0.00	48,920.00	48,920.00
					48,920.00


 Authorized Signature

12-9-21
 Date

Vasseliki Vervilos 566-2785, 25130
 Prepared By

Phone

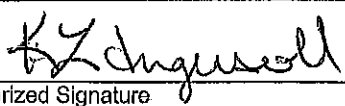
SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: November 2021 Early Head Start--CRRSA COVID-19 Funding

Agreement No: 21C21751SOARP-CR

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20
PA26
Other: COVID

Cost Item		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs	0.00	0.00	818.00	818.00
	I. Total Administration	0.00	0.00	818.00	818.00
	Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.					
II.	a. Personnel				
	b. Fringe Benefits				
	c. Travel				
	d. Equipment			7,519.00	7,519.00
	e. Supplies			8,785.00	8,785.00
	f. Contractual				
	g. Construction				
	h. Other: Staff Development				
	II. Total Program	0.00	0.00	16,304.00	16,304.00
	Non-Federal Program				
Total SETA Costs (I + II)		0.00	0.00	17,122.00	17,122.00
					17,122.00
		12-9-21	Vassellki Vervilos 566-2785, 25130		
Authorized Signature		Date	Prepared By		Phone

PUBLIC NOTICE

PUBLIC NOTICE

PUBLIC NOTICE

Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Special Policy Committee Meeting
December 13, 2021
10:30 a.m. - via zoom
Agenda

I. Welcome

- A. Call to Order/Roll Call (Seating of 2021-2022 Committee)
Meeting called to order at 10:32 am by Mikako Fisher Hill, Early Head Start/Head Start Director. Members present were Sabrina Lockard, Orepa Lopez, Sonja Albin. Also present was Marie Desha, SETA Head Start Social Services/Parent Involvement Coordinator.

II. Action Items

- A. Approval of findings and authorization to extend use of teleconferencing procedures for Policy Committee during declared state of emergency and/or while state or local officials continue to impose or recommend measures to promote social distancing
B. Election of Policy Committee Officers for 2021-2022
C. Approval of meeting minutes from December 1, 2021
Action items were unable to be addressed because the quorum was not met.

III. Information Items

- A. Education
B. ERSEA
C. Enrollment and Attendance Report
D. Health
E. Meal Count reports
F. Mental Health
G. Family and Community Partnerships/Parent Involvement
H. Disabilities
I. Special Education Report
J. Fiscal
K. Update on Oakdale, Village, and Rio Linda Preschool Programs
Written reports provided to all members and verbal information reviewed by Early Head Start/Head Start Director for items A through I. Budget Analyst provided explanation of fiscal reports.
L. Recruitment for Policy Committee 2021-2022
Early Head Start/Head Start Director reminded parents to assist in solicit for additional parent involvement from other parents in the classrooms.

V. Public Participation

VI. Adjournment

The Meeting was adjourned at 11:23 am. The next meeting will be scheduled for January 24, 2022 at 10:30 am.

Written reports provided to all members and verbal information reviewed by Early Head Start/Head Start Director for items A through I.

J. Fiscal

Early Head Start/Head Start Director informed parents that the fiscal report will be available at the December meeting presented by Budget Analyst.

K. Update on Oakdale, Village and Rio Linda Preschool Programs

L. Recruitment for Policy Committee 2021-2022

Early Head Start/Head Start Director reminded parents to assist in solicit for additional parent involvement from other parents in the classrooms.

M. Program Information Report (PIR) Overview 2020-2021

V. Public Participation

VI. Adjournment

The Meeting was adjourned at 11:28 am. The next meeting will be scheduled for December 13, 2021 at 10:30 am.

**Twin Rivers Unified School District Head Start
2021- 2022
Morey Policy Committee Members Roster
Revised 12/13/2021**

Complex 1A – Ms. Vang-HS

Tonya Shead

Complex 1B – Ms. Southivilay-HS

Complex 7 – Ms. Thao –HS

Tameisha Hayes

Complex 8 – Ms. Williams-EHS

Complex 9 – Ms. Yang-HS

Complex 10A – Ms. Xiong-EHS

Complex 10B – Ms. Gomez-EHS

Oakdale Headstart Representatives

Orepa Lopa

Sabrina Lockard

Rio Linda Headstart Representatives

Kelly Batista

Village Preschool Early Headstart Representatives

Sonja Albin